BEST WESTERN Grand Hotel
華 麗 酒 店

To : Best Western Grand Hotel
Attention : Irene Lo – Assistant Director of Sales - Corporate
E-mail : adoscorp@bestwesterngrandhotel.com
Tel / Fax Number : (852) 3122 6183 / (852) 2730 9936
Subject : ECM 2017 (29 May- 4 June 2017)

Dear Sir,

BEST WESTERN Grand Hotel is pleased to offer a Super-Save Rate as below for those guests who join the captioned conference held by The Hong Kong Polytechnic University for coming May- June 2017. For reservation, please fill in the reservation form as below and return to us for confirmation.

	Last Name	First Name	Check In Date	Arrival Flight	Check out Date
1.					
2.					

Rate:

☐**Superior Room:** **HK$500 on 29, 30, 31 May, 1 Jun**
HK$600 on 2, 3 Jun

☐**Deluxe Room:** **HK$750 on 29, 30, 31 May, 1 Jun**
HK$850 on 2, 3 Jun

☐**Buffet Breakfast:** **HK$50 per person per day (package)**

** All above rates are per room per night and subject to 10% service charge
** Kindly make the reservation on or before **15 April 2017**. All reservations are subject to room availability and hotel's confirmation.

Privileges:

1) Complimentary Wifi Internet Access 2) Complimentary Local call
2) Complimentary distilled water

Special requests: ☐Smoking ☐Non-smoking ☐Twin Bed ☐ Double Bed

Reservation(s) Guaranteed By: ☐ Visa ☐ Mastercard

Card No.: _____ Expiry Date (mm/yy): _____

Name of Card Holder: _____ Signature / Security Code: _____

Guarantee Policy: All reservations must be guaranteed **once confirmed**

Cancellation Policy: Cancellation or amendment (black & white) **must be made 14 days prior** to the scheduled arrival date. Otherwise, room rental of the first night will be levied in the event of no-show.

Contact Person: _____ Contact no.: _____
Fax no./Email address : _____

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